

The Hamlin Township Board met Thursday, June 9, 2016 at 6:00 p.m. at the Hamlin Townhall. Present: Vandervest, Lewis, Ptaszenski, Gurzynski, Rees. Absent: None. Approximately 9 people in attendance.

Ms. Vandervest called the meeting to order and led the Pledge to the Flag.

On the **MOTION** of Rees, supported by Ptaszenski, the Board approved the June 9, 2016 as presented.

AA MC

**Comments from the Floor:**

1) Dave Dister, N. Lakeshore Drive, is a biologist who is concerned with some invasive plants in Hamlin Lake, specifically the garlic mustard plant and wanted to distribute information to the Township to be better prepared. He passed out a handout which can be scanned on either side to be put on our website. He explained that this plant was brought in to North America in the late 1800's and in Michigan in the last thirty years. It has been carried in from the south through campers with trailers as the seeds are carried on the wheel treads and people's shoes with treads. It is a fast growing plant and travels pretty fast because people travel around. It grows in forest areas, especially damp areas. In Hamlin Township, four/five years ago, he found it on Jagger Road which he feels it could have traveled during the road improvements. It is a very nasty, dominant plant and he doesn't want to see it take over areas. The worst area in Hamlin is the Long Skinny Park. A large amount has also been found from the north edge of Tamarac Village all the way up to the South Bayou. Just recently, he has been seeing it on the north end of the Township along the Barnhart Road area, so it is spreading fast. He is encouraging anyone to contact him with any questions or contact the Mason-Lake Conservation District. It is very hard to destroy once it starts the budding process. It is best to pull the plant in its first year. For further information on how to handle this plant and what to look for, contact Dave Dister at [david.dister@gmail.com](mailto:david.dister@gmail.com) or (231) 845-7574. The information will also be placed on our website.

2) Jim Galley, Manager at the Ludington State Park, also spoke about the garlic mustard plant issue and indicated it is addressed at the State Park. It is found in quite a few areas along Piney Ridge Road – either spread by yard waste or by work on the roads. He has a group that has been working on the Piney Ridge Road area for the last three/four years and has finally starting to get the patches a little smaller, but it doesn't take much for it to spread. Along with contacting the Mason-Lake Conservation District that Dave mentioned, he encourages any resident that is aware of this plant on their property to also contact the State Park. There is also an invasive species management area that involves counties including Mason, Lake, and Oceana that record where all the infected areas are and then use grant funding to help treat these areas and also use volunteers to help treat the areas in private properties as well.

3) Jim/Carol Maddux, Duneview Drive, own the house next to the property the Township purchased to build a parking lot. Mr. Maddux stated that even though the parking lot has not been built yet, people are using it to pull in their trailers, cars, etc. He distributed the letter they wrote last year regarding the possibility of placing a fence or a row of closely spaced trees to protect his privacy and passed out a new letter and two quotes for fence prices for the Board to review.

On the **MOTION** of Ptaszenski, supported by Gurzynski, the minutes of the May 12, 2016 meeting were approved as written.

AA MC

The Treasurer's Report through May, 2016, General Fund: \$504,200.78 was approved on the **MOTION** of Lewis, supported by Gurzynski. RC AA MC S. Ptaszenski noted the Clerk and Treasurer also balanced in the Trust & Agency Account, Fire Operations Account, and the Fire Station Bond & Interest Redemption Fund.

On the **MOTION** of Rees, supported by Vandervest, General Fund Budget Amendments totaling \$2,000 in an increase in Revenues in the following account(s) were approved:

<u>ACCOUNT-REVENUES</u>		
424.1	- Swamp Land (Homestead) Taxes	<u>\$2,000.00</u>
		\$2,000.00

On the **MOTION** of Lewis, supported by Ptaszenski, Fire Operations Fund Budget Amendments totaling \$400 in an increase in Revenues and \$8,460 in an increase in Disbursements in the following account(s) were approved:

<u>ACCOUNT-REVENUES</u>		
412	- Del. Real Property Tax	<u>\$ 400.00</u>
		\$ 400.00
<u>ACCOUNT-DISBURSEMENTS</u>		
910	- Insurance/Bonds	\$1,300.00
957	- Dues/Memberships	100.00
970	- Capital Outlay	930.00
977	- Equipment	<u>6,130.00</u>
		\$8,460.00

RC AA MC

Bills totaling \$34,582.72 in the General Fund were approved for payment on the **MOTION** of Ptaszenski, supported by Gurzynski.

RC AA MC

Bills totaling \$11,513.23 in the Fire Operations Fund were approved for payment on the **MOTION** of Lewis, supported by Ptaszenski. RC AA MC

There were no bills to pay in the Fire Station Bond/Interest Redemption Fund.

**COMMITTEE REPORTS:**

**1) Fire Department (minutes of 6/6/16 meeting):**

- Held discussion on previous fire runs;
- Lakestride will be held June 11<sup>th</sup> and they will have someone stationed at the corner of M 116 and Piney Ridge;
- Discussed turnout gear;
- Hose testing complete;
- Air packs have been serviced and fit testing completed;
- Received new application from Christopher Miller;
- Ranger will be in Ludington for the Gus Macker – the police asked to borrow it;
- New helmets are in service;
- Training in June will be on pumping and fire streams;
- Runs for May: 14 medical; 2 fires; and, 2 brush fires – for a total of 18 runs.

2) On the **MOTION** of Lewis, supported by Rees, the Board approved Christopher Miller's firefighter application pending driver verification, physical and background check. RC AA MC

3) N. Vandervest asked Chief Vandervest to wash down the Transfer Site's road if it doesn't rain soon.

**Assessor:**

1) S. Armstrong reported field work has begun on the 2017 roll and his office has had several conferences with tax payers over the last couple of weeks relative to land divisions and new construction projects. His office turned in our principal residence exemption report to the county and it has been balanced and verified. S. Armstrong indicated that he had not realized that in the last 30 years we are the only summer school district to collect taxes and that has been balanced.

**Zoning Administrator:**

1) Sixteen (16) Zoning Permits were issued in May, 2016:

- \*Jenice Jurkowski, 1945 Wilson, construct deck with steps;
- \*Derrek Wilson, 7318 Golfwood, construct covered porch – replaces existing;
- \*Steven Lamkin, 4352 N. Beaune, construct new single family dwelling on crawl with garage;
- \*Andrew/Hannah Lucero, 1909 N. Tall Oaks West, replace existing porch with new;
- \*Matthew Losch, 1828 N. Ridge View Ct., construct garage;
- \*Bruce Jacobs, 6315 N. Grace, construct new single family dwelling on full basement;
- \*Eric Henning, 3052 Piney Ridge, remodel existing cottage and deck;
- \*Dennis Osborn, 7293 W. M 116, construct yard shed;
- \*Harold/Diane McDonald, 6871 W. Travis, construct new fence – replaces existing;
- \*Frederick Carlson, 6559 W. Forest Edge, construct storage building;
- \*Bill Feyers, 1650 N. Glen Wood, construct new single family dwelling on basement;
- \*Nicholas Kyriakou, 6981 Tenth St., addition to single family dwelling;
- \*Thomas Garret, 6816 Partridge Circle, construct new single family dwelling on basement garage;
- \*Gary Ferguson, 6645 W. Basswood, construct garage and deck;
- \*Donna Busby, 6102 W. Barnhart, addition to single family dwelling;
- \*Edward Sladick, 3081 N. Lincoln, construct pole building.

**Planning Commission:**

1) Met 6/6/2016:

\*S. Armstrong distributed copies of various definitions for the meaning of a trailer. Tabled discussion on the definition of a trailer to review new information. The draft of the Pere Marquette Charter Township Comprehensive Plan is available for review by logging on to their website or contacting their office. Comments may be submitted until 7/15/16. Next meeting is on 8/8/16 and includes a public hearing on the draft of the Hamlin Township Master Plan.

2) The draft of the Hamlin Township Master Plan has been posted on the Township's website and distributed to the following Planning Commissions: City of Ludington, Pere Marquette Charter Township, Mason County, and the Mason County Road Commission. Public comments will be accepted up until June 21, 2016.

**Zoning Board of Appeals:**

1) Met 5/17/2016:

\*Nicholas /Geraldine Kyriakou, owners of property located at 6981 10<sup>th</sup> Street, Hamlin Township, Mason County, MI sought relief from Section 5.02 (Setbacks) of the Hamlin Township Zoning Ordinance No. 45 now in effect. Granting the requested variance would allow the Kyriakou's to construct an addition to an existing single family dwelling within nine (9) feet of their east property line. Section 5.02 of Ordinance No. 45 requires a side line setback of twelve (12) feet. Variance requested three (3) feet. The Kyriakou's property is further identified as Lots 7, 12 and 13 of Block 53 of the Plat of Hamlin Lake Resort. Property ID # 53-007-280-287-00. **UNANIMOUSLY GRANTED.**

**Zoning Board of Appeals (Continued):**

2) Will Meet 6/14/2016:

\*Mr/Mrs. Peter Lovato, owners of property located at 5934 Maple Lane, Hamlin Township, Mason County, MI are seeking relief from a certain section of Hamlin Township Zoning Ordinance No. 45 now in effect. The Lovato's are requesting a variance to demolish an existing single family dwelling and construct a new dwelling within seventeen (17) feet of the established right-of-way of Maple Lane. Hamlin Township Zoning Ordinance 45, Section 5.02, requires a road setback of twenty-five (25) feet. Variance requested: Eight (8) feet. The Lovato's property is further identified as the Plat of Bugg's Point, Lots 3 and 4, Section 2, T19N R18W. Parcel ID #53-007-180-003-00.

\*Mr/Mrs. Timothy J. Trapp, owners of property located at 3774 N. Lakeshore Drive, Hamlin Township, Mason County, MI are seeking relief from a certain section of Hamlin Township Zoning Ordinance No. 45 now in effect. The Trapp's are requesting a variance to reconstruct a deck with steps, demolish without a permit, to within twenty-one (21) feet of the established right-of-way of N. Lakeshore Drive. Hamlin Township Zoning Ordinance 45, Section 5.02, requires a road setback of twenty-five (25) feet. Variance requested: Four (4) feet. The Trapp's property is further identified as Hamlin Lake Resort, the north 50' of Block 41 known as Lot 4; and, the entire vacated 8<sup>th</sup> Street lying between the east line of Lakeshore Drive and the west line of Front Street, Section 2 T19N R18W. Parcel ID #53-007-280-254-00.

**Board of Review:**

1) Will meet July 19, 2016 at 10 a.m. to correct cases of clerical errors, homestead exemptions, mutual mistakes of fact, and to hear poverty exemptions. No hearings will take place.

**Townhall & Grounds:**

1) The fences around the two air conditioning units outside have been installed.

**Transfer Facility:**

1) **Summer Hours:** Began May 1, 2016 and will run until September 30, 2016  
Hours: Monday, Wednesday & Saturday – 10 a.m. to 6 p.m.

2) The 2016-2017 Recycling Stickers are available. The yearly recycling sticker recycling is good from April 1<sup>st</sup> through March 31<sup>st</sup>, which is the Township's fiscal year. Cost is \$15 for residents and \$50 for non-residents. The 2016-2017 sticker color is orange and includes the year on them.

3) 13-gallon size purple Township garbage bags can be purchased for \$5 for 10 bags.  
30-gallon size green Township garbage bags can be purchased for \$11 for 10 bags.

4) **Clean-Up Day** is scheduled for Saturday, June 18, 2016 from 8 a.m. to 12 noon. Property owners must secure a free voucher prior to 4:30 p.m. on June 17, 2016 from the Hamlin Township Office. Vouchers are now available – 6

5) **Tire Recycling/Collection Day** is scheduled for August 6, 2016 to be held at the Hamlin Township Transfer Facility. Property owners must secure a free voucher. Vouchers are now available – 20 vouchers issued to date.

6) **Household Hazardous Waste Collection Day** is scheduled for Saturday, August 15, 2016 from 9 a.m. to 3:00 p.m. at the Mason County Road Commission in Scottville. This service is free to Hamlin Township property owners. Be prepared to show I.D. No voucher required. Old, unwanted, out of date, or unusable pesticides can be dropped off along with cleaners, paint, automotive and fuel products.

**Mason County Sheriff's Department:**

1) Sheriff Kim Cole thanked the Board for the use of our hall during the Joe Lancour dedication. It went very well with close to 100 people in attendance and the signs are now up on both sides. He presented the Sheriff's report for May, 2016 noting there were 30 calls for service which included 3 traffic crashes. They picked up one drugged driver and three drunk drivers and did get one up in the subdivision we talked about last month. The Sheriff presented a Marine Patrol Report for May indicating 22.5 hours were spent on Hamlin Lake. Sheriff Cole also handed out the Mason County annual report on traffic crashes county-wide. You can also access their website which is open to the public at Michigan Traffic Crash Facts. Sheriff Cole went on this website and pulled off crashed in Hamlin Township that occurred in 2015. He stated there were 93 crashes in 2015 – 54 car/deer; 2 drunk driving; and, 6 injury crashes; and, where we were much higher than other counties was in older driver crashes. There were 12 crashes occurring with drivers between 60-64 years of age; 9 crashes between drivers 65-74 years of age; and, 6 crashes of drivers 75-80 years of age. This is above the norm for our county. It might not be all Hamlin residents however. Sheriff Cole noted that in 2014, there were 77 crashes, one fatal with 2 fatalities and 7 injury crashes injuring 14 people. He also mentioned that his dept. can take this information found in this report and use it to find out where accidents seem to be happening and adjust their patrols accordingly. They can also pull whether the crashes was based on speed or if it was a head-on crash because someone tried to beat the light and hit a car that was in the turn lane waiting to turn left. That is what was found to be happening on US 10 between Ludington and Scottville where people were trying to beat the light and another car turned left in front of them so they adjusted their patrols accordingly. Sheriff Cole had been a crash re-constructionist for ten years before becoming the Sheriff and finds this very interesting. He indicated we can either make copies of this report or anyone can go on to the website and search the information for ourselves. The site includes a wide variety of information for anyone interested. N. Vandervest asked about the "No Wake" sign that Nancy had mentioned to them that was in the water by Indian Pete Bayou. A resident told her that it is almost all the way under water. Sheriff Cole indicated that he sent someone out there and he said he saw the sign, it is upright, and visible; but, he will have him check it out again.

**Parks:**

1) Completed Projects:

- \*Picnic tables have been placed at the various parks;
- \*New “Rules” signs have been installed at the Wilson Hill Park as well as the South Bayou Park;
- \*Stone has been added to the side of the launch pad at the South Bayou Park.
- \*Installed hand pump at Wilson Hill Park.

2) Projects to be Completed:

- \*Install plywood on the seawall at the Long Skinny Park - fill the areas with large field stone;
- \*Repair bumpers on the dock at Wilson Hill Park.

3) Grant application to Great Lakes Energy for assistance with the Duneview Drive parking area was submitted on 5/16/16.

4) Received \$22 from the donation box at the South Bayou Park.

**Roads:**

1) **REMINDER:** The MCRC requires a permit anytime contractors, etc. are working in the road right-of-way.

2) South Bayou Bridge project is complete and the road was re-opened on 5/20/16.

3) Roads were brined May 23<sup>rd</sup> and May 24<sup>th</sup> and will be brined again June 23<sup>rd</sup> and June 24<sup>th</sup>.

4) Update Lincoln/Grand-Grace intersection: The “Stop” and “Stop Ahead” signs were approved by the Mason County Road Commission Board and will be going up soon.

**Lake Preservation Society:**

1) On the **MOTION** of Vandervest, supported by Lewis, the Board approved the Fireworks Application from the Hamlin Lake Preservation Society – 100+ numbers of displays. Fireworks are scheduled for Saturday, 7/2/16.

RC AA MC

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**NEW ITEMS APPROVED TONIGHT:** None.

**CORRESPONDENCE:**

1) **DEQ Permits Issued to:** None

**CORRESPONDENCE (CONTINUED):**

**Freedom of Information Act Inquiries:**

\*MCL 21.153 Obligations due state or municipality; payment by check or bank draft, date operative; legal tender. Whenever any check or bank draft shall be tendered for the payment of any debt, taxes or other obligation due to the state or to any municipality therein, such check or draft shall operate as a payment made on the date the check or draft was received and accepted by the receiving officer, if it shall be paid on presentation without deduction for exchange or cost of collection. All agencies of the state of Michigan shall request that checks tendered in payment of an obligation due the state shall be made payable to the state of Michigan. No receiving officer shall be required to receive in payment of any debt, taxes or other obligation collectible or receivable by him any tender other than gold or silver coin of the United States, United States treasury notes, gold certificates, silver certificates or Federal Reserve bank notes.”

\*May 26, 2012, Mr. Greg Collins, 3242 N. Piney Ridge Rd., Ludington, MI:

Requested tape of the 5/17/12 Hamlin Twp. Bd. Meeting - Request Granted – **Total Amount Due:** \$9.96. \*Made a second recording of the tape and mailed it to Mr. Collins at no additional charge. The Township paid for postage on mailing of the second tape. Mr. Collins has not paid for the initial tape request of \$9.96. Open invoice.

\*June 22, 2015, BLDI, Inc., 150 Fountain St., N.E., Grand Rapids, MI:

Requested copies of Assessment Data, Public Works and Fire Dept. records for 4849 N. Lakeshore Drive. Total due: \$7.00.

**ANNOUNCEMENTS:**

1) Burning permit number (toll-free): 1-866-922-2876; or visit [www.michigan.gov/burnpermit](http://www.michigan.gov/burnpermit).

2) The Mason County Township Officer’s Quarterly Meeting is scheduled for July 21, 2016 at 7:30 p.m. at Pere Marquette Charter Township.

**ANNOUNCEMENTS (CONTINUED):**

3) The 2016 Mason County Board of Commissioners Meeting Schedule: June 14, 2016 - 7 p.m.; July 12, 2016 - 9 a.m.; August 9, 2016 - 7 p.m.; September 13, 2016 - 9 a.m.; October 11, 2016 - 7 p.m.; November 1, 2016 – 9 a.m.; December 13, 2016 – 7 p.m.; and, January 10, 2017 - 9:00 a.m. All meetings are held at the Mason County Courthouse, 304 E. Ludington Ave., Ludington, MI.

4) The Western Mason County Fire District Authority will meet on June 20, 2016 at 9 a.m. at the City of Ludington Municipal Building.

5) The “No Wake” sign at Indian Pete Bayou is leaning. Sent an email to the Sheriff Dept. on 5/25/16 asking if Marine Patrol could take a look at it.

6) The Hamlin Township audit is scheduled for June 20<sup>th</sup> and 21<sup>st</sup>.

- Visit Hamlin Township’s Web Site: [www.hamlintownship.org](http://www.hamlintownship.org)

**COMMENTS FROM THE FLOOR (LIMITED TO FIVE (5) MINUTES PER PERSON):** None

On the **MOTION** of Rees, supported by Lewis, the meeting adjourned at 6:46 p.m.

AA MC

Respectfully submitted,

Catherine Lewis, Clerk